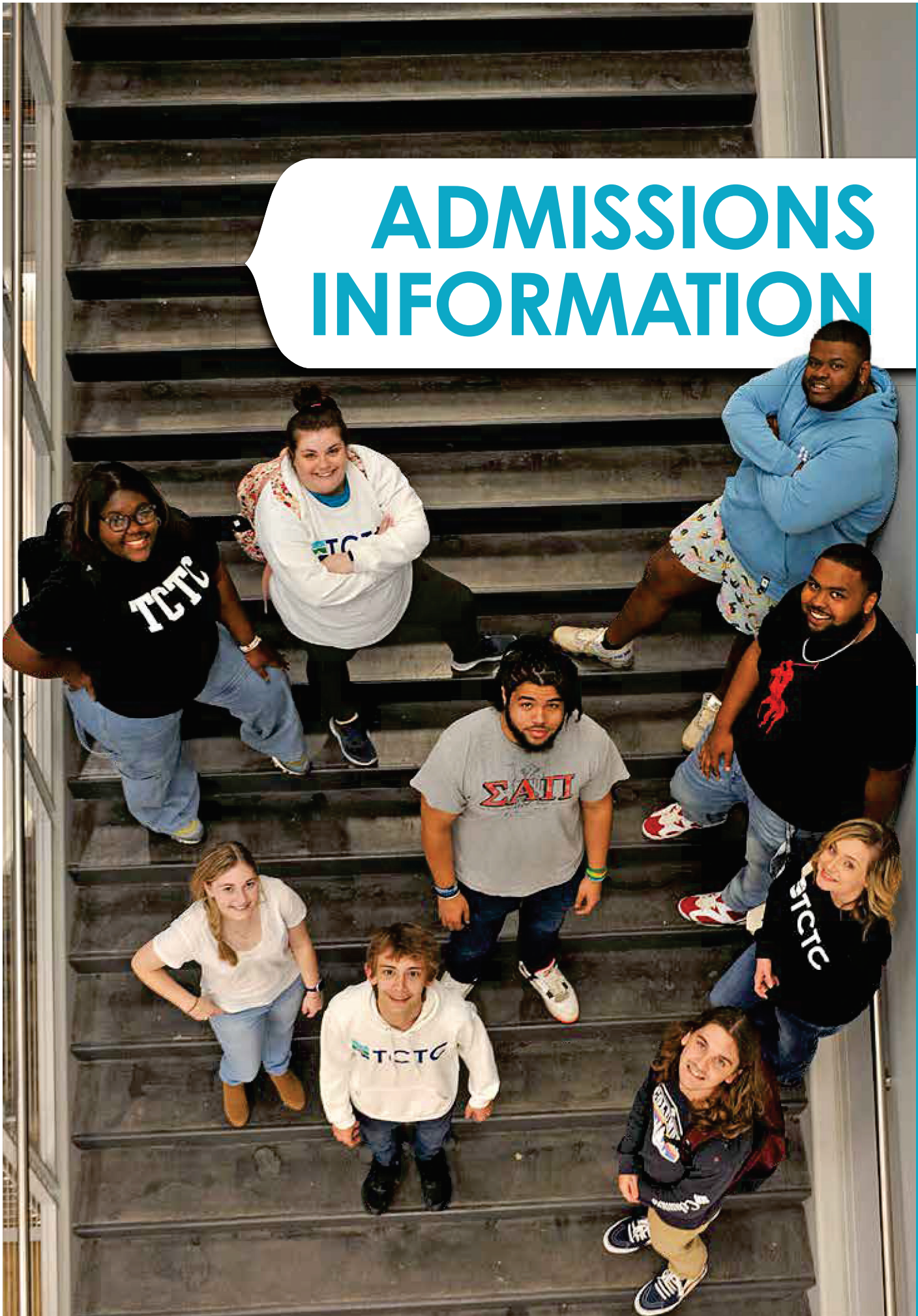


ADMISSIONS INFORMATION



ADMISSIONS INFORMATION

Steps to Enrollment

<input type="checkbox"/> Complete an application for admission, available at www.tctc.edu/apply .	<i>For details see page 23</i>
<input type="checkbox"/> Submit a nonrefundable application fee.	<i>For details see page 23</i>
<input type="checkbox"/> Provide satisfactory placement test scores (Assessment writing, reading and math taken within the past three years) or college transcripts showing an earned "C" or better in math and English coursework.	<i>For details see page 23</i>
<input type="checkbox"/> Submit a final, official high school transcript from an accredited or approved institution or official high school equivalency score report.	<i>For details see page 23-24</i>
<input type="checkbox"/> Submit final, official college transcripts for all previously attended colleges or universities.	<i>For details see page 24</i>
<input type="checkbox"/> Apply for financial aid, starting at fafsa.gov .	<i>For details see page 34-39</i>
<input type="checkbox"/> Register for mandatory Orientation, which will include Advising and Registration.	<i>For details see page 27</i>
<input type="checkbox"/> Pay tuition by the due date.	<i>For details see page 31</i>
<input type="checkbox"/> Obtain your mandatory TCTC student ID.	<i>For details see page 28</i>
<input type="checkbox"/> Obtain your mandatory parking decal.	<i>For details see page 28</i>
<input type="checkbox"/> Order your textbooks in person or online (bookstore.tctc.edu).	<i>For details see page 193</i>

TC Central

Location: 105 Ruby Hicks Hall
E-mail: tccentral@tctc.edu

Office of Recruitment, Admissions, Orientation

Location: 180 Ruby Hicks Hall
E-mail: infocent@tctc.edu
Telephone: 864-646-1550



General Admission Requirements

Applicants to certificate, diploma, or degree programs must meet the following requirements for admission to the College.

Complete an application for admission.

Submit a non-refundable application fee. Exceptions to payment of the application fee requirement are as follows:

- Returning students who previously attended Tri-County
- Service area high school seniors who apply during college application events sponsored by the South Carolina Commission on Higher Education or by the College
- Students applying to enroll in targeted academic programs such as Dual Enrollment, Bridge Programs, I-BEST, and Technical Skills for Success-related programs
- I-BEST students transitioning to Tri-County as first-time post-secondary students within one year of I-BEST program completion
- TSS students transitioning to Tri-County as degree-seeking within one year of successfully completing coursework in initial TSS-related program(s)
- Current Tri-County Technical College employees
- Veterans

The application fee requirement will be evaluated and determined as students apply to the College. The fee amount is subject to change but will be published on the public website and communicated through correspondence from the Admissions Office. Additional exceptions to the above list must be approved by the Director of Recruitment, Admissions, and Orientation, or designee.

Provide satisfactory placement test scores or transcripts showing math and English college coursework.

- Placement scores are valid for three years. To satisfy admission requirements, scores in writing, reading, and math must be valid on the first day of the admitted term.
- Transcripts indicating proof of college credit level English and math courses (not developmental or transitional courses) will be considered only with grades of "C" or higher.
- Students enrolling in Bridge to Clemson, Dual Enrollment, I-BEST, or TSS-related programs may be admitted without taking the placement assessment.

Submit a final, official high school transcript from an accredited or approved institution or an approved official high school equivalency score report prior to admission.

- Graduating high school seniors will be admitted pending receipt of final, official high school transcript. A priority deadline for receiving transcripts is established for each term and published on the website. Students who have not submitted final, official transcripts by the tuition payment deadline as published on the enrollment calendar each term will have their schedules cancelled, and a hold will be placed on their registration until the transcript has been received.
- If a student indicates on the admissions application that no high school diploma or approved equivalency was received, the student will be admitted only into a certificate program.

Open Admissions

Tri-County Technical College operates as an open admissions college as required by the 1976 Code of Laws of South Carolina, as amended. As such, Tri-County Technical College makes every effort to minimize geographic, financial, and scholastic barriers to the post-secondary programs and services offered by the College. A high school diploma or high school equivalent credential (e.g. GED), though desirable, is not a prerequisite for admission to the College, but is required for admission to diploma and degree programs.

In order to promote achievement by individuals with varied potential, open admissions is defined as a practice which (1) admits to the College all citizens who can benefit from available learning opportunities, and (2) places into specific programs of study those students whose potential for success is commensurate with program admission standards.

Minimum Age for Admission

Applicants to the College must be seventeen years of age to be admitted. Applicants younger than seventeen years of age who are not seeking Dual Enrollment are required to meet with the Director of Recruitment, Admissions, and Orientation, or designee, for an assessment interview to determine readiness for admission. Regardless of age, all students must meet program-specific admissions criteria and requirements.

Admission Exceptions

Exceptions to the standard admissions requirements may be granted by the Director of Recruitment, Admissions, and Orientation, or designee.

- Official, college transcripts showing completion of a college associate's or higher degree from an accredited college or university may be submitted in lieu of an official high school transcript.

Submit final, official college transcripts for all previously attended colleges or universities.

- Transcripts for all prior college coursework must be received and evaluated for all institution types, regardless of dates of attendance or level of success at the previous institution.

Types of Students

Dual Enrollment

Applicants who will take college courses while also enrolled in high school courses may be admitted as dual enrollment students. Dual enrollment applicants are admitted into the appropriate certificate program (University Studies or an approved career pathway certificate) once the application for admission is submitted and the permission form is obtained with appropriate signatures from the parent or guardian and the high school principal. Home schooled students must provide permission from the parent or guardian and from the school district or an authorized educational agency with jurisdiction over the home school. No application fee is required. High school students who are not juniors or seniors must receive permission to enroll from the Director of High School Engagement and Outreach or designee.

Transient

Applicants enrolled at another college desiring to transfer one or more Tri-County courses to their home college may be admitted as transient students. Applicants must submit an application for admission, application fee, and the Transient Coursework Approval form prior to registration. Satisfaction of course prerequisites must be verified by submitting official/unofficial transcripts.

Non-Degree

Applicants not seeking admission into a degree, diploma, or certificate program may be admitted as non-degree students. Applicants must complete an application for admission, submit the application fee (or be identified as an allowable exception as detailed in General Admissions Requirements), and take the College's placement test. Submission of high school transcript or high school equivalency transcript is not required. Additional exceptions may be granted on a case by case basis by the Director of Recruitment, Admissions, and Orientation or designee. All course prerequisites must be satisfied.

International

International applicants are non-citizens or non-permanent residents of the United States who hold visas that are eligible for post-secondary studies or who have documented and verified lawful presence in the country. Tri-County does not issue Form I-20s for F-1 Student visas. The College does allow international students who hold valid F-1 Student visas issued from other institutions to apply as transient students. Eligible international applicants must meet all admission requirements, including submitting official transcripts to a National Association of Credential Evaluation Services (NACES) member to have their transcripts evaluated. Students must maintain visa status and immigration documents in the manner required by the Department of Homeland Security. Any international student who does not maintain the appropriate status will be withdrawn from the College.

Placement Testing

The purpose of placement testing is to make sure students have the necessary skills in reading, writing, and math to be successful in achieving their educational goals. Even though the placement test is a computer-based test, very little computer skills are necessary to complete the test. The placement test is not a pass/fail test.

Students who are unsure if they need to take the placement test should contact Admissions to determine if placement testing is required.

- SAT, ACT, or other standardized test scores cannot be substituted for the placement test.
- The placement test is given at all Campuses.
- Placement scores are valid for three years. To satisfy admission requirements, scores in writing, reading, and math must be valid on the first day of the admitted term.
- Transcripts indicating proof of college credit level English and Math courses (not developmental or transitional courses) will be considered only with grades of "C" or higher.
- Students enrolling in Bridge to Clemson, Dual Enrollment, I-BEST, or TSS-related programs may be admitted without taking the placement assessment.
- A picture ID is required for placement testing. Acceptable forms of identification include a state issued picture ID (a driver's license, for example), a military ID, or a valid school ID (high school or college).
- To access practice test questions and download study materials visit www.tctc.edu/placement.
- There is no charge for initial placement testing. If a retest is needed or requested during a three year period, one may be taken at a cost of \$10. An academic advisor or the Testing Center can help determine if retesting is needed. Other fees are applicable to complete placement testing for another institution or to have prior test scores sent to another institution.
- Alternative placement testing with accommodations is available as approved by the College's Accessibility Resource Center located in the Student Success Center on the Pendleton Campus. Contact ARC at 864-646-1564.

For more information about placement testing, call 864-646-1300 or visit www.tctc.edu/placement.

Testing Hours

For more information about placement testing, testing locations and Testing Center hours, call 864-646-1300 or visit www.tctc.edu/placement



Other Learning Experiences

Bridge Programs

Tri-County Technical College has transfer agreements enabling students to "bridge" to several postsecondary institutions. Each program is unique, but in all cases, students who meet specified criteria may transfer to the senior institution after completion of the program requirements at Tri-County. For additional information on any of the Bridge programs listed below, call the Tri-County Bridge Programs Office at 864-646-1681 or email bridgeprograms@tctc.edu.

Anderson University Bridge: This local agreement enhances the transfer of students from Tri-County Technical College to Anderson University (AU). Bridge participants will benefit from supportive AU staff and are provided many services that allow each student to transfer with ease. Bridge students must attend Tri-County for at least one academic year prior to beginning classes at AU. Students who satisfy the academic requirements of a minimum of 30 credits of college-level coursework (of grades of "C" or higher) and a cumulative 2.5 GPA will be granted full admission to AU. Students can apply for AU transfer scholarships, as available, upon acceptance to Anderson.

Bridge to Clemson: A first of its kind in South Carolina, this invitation-only program blends the traditional academic experience at Tri-County with the social and cultural experiences of Clemson University. Invitations are extended by Clemson to those who narrowly miss admission to the University. Bridge students attend Tri-County for their first year and must earn 30 transferable credits and a 2.5 GPA at Tri-County during their Bridge year in order to transition to Clemson for their second year. As a living and learning community, students live together in a Bridge-designated community on Clemson's campus and have access to student life programs and services at both Tri-County and Clemson.

Bridge to Lander: Lander University has developed a partnership agreement with all 16 technical colleges in South Carolina. The program provides advising and academic support for prospective transfer students. Students who satisfy the academic requirements of a minimum of 12 credits of transferable coursework (of grades of "C" or higher) and a cumulative 2.0 GPA will be granted full admission to Lander. Students can apply for Lander transfer scholarships, as available, upon acceptance to Lander.

Transfer Connect - USC (Columbia): This statewide agreement is intended to make transitions from SC technical colleges to USC as seamless as possible and to increase the success of transfer students once they are enrolled at the Columbia campus. The University identifies students who are eligible for the program, though students may self-select to enroll in the Bridge to USC program while enrolled at Tri-County. Participating students will have access to a variety of services from Tri-County and USC. Bridge to USC students are eligible to apply as a transfer applicant to USC after the completion of 30 credits of college-level coursework - admissions is not guaranteed through this program.

SWU Connect: This program with Southern Wesleyan University (SWU) enhances the enrollment process for transfer students by providing support and services which facilitate a successful transition to SWU. Students who complete any associate degree at Tri-County will



be guaranteed admission to SWU upon successfully completing all steps for enrollment, including meeting the established admissions requirements. While admissions is guaranteed, courses will be evaluated for transfer credit and applicability to the intended SWU major. Though completion of an associate degree is encouraged, transfer consideration requires at least 30 credits of transferable work. Students can apply for SWU transfer scholarships, as available, upon acceptance to SWU.

USC Upstate Direct Connect: USC Upstate has developed a partnership agreement with several upstate technical colleges that guarantees admission to USC Upstate for students who graduate with an Associate in Arts degree, an Associate in Science degree, or select Associate in Applied Science degrees. To enable a smooth transition, the program provides enhanced academic advising and accelerated admission to USC Upstate. Students who satisfy the academic requirements of degree attainment and a cumulative 2.0 GPA will be granted full admission to USC Upstate. Students can apply for USC Upstate transfer scholarships, as available, upon admittance to USC Upstate.

Other articulations: Tri-County Technical College has developed major-specific transfer agreements with a number of four-year universities. For more information, see the Tri-County webpage: <https://tctc.edu/transfer>.

Dual Enrollment and Career Pathways for Success

Tri-County's dual enrollment and career pathways programs provide opportunities for qualified high school juniors and seniors, with permission from their parents or guardians and high school officials, to take Tri-County courses. Opportunities include university transfer courses as well as technical courses offered through career pathways that seamlessly connect secondary and post-secondary curricula in a specialized career field. Students must submit the online Dual Enrollment Application for Admission and a Dual Enrollment Permission Form with the appropriate signatures in order to be admitted to the College. For additional information, contact 864-646-1505 or 864-646-1512.

I-BEST

I-BEST (Integrated Basic Education and Skills Training) is a nationally recognized workforce development program that has been adapted by Tri-County for residents of Anderson, Oconee, and Pickens Counties. The tuition-free program has been created through partnerships between the College, School Districts, Adult Education Centers, and employers throughout the tri-county area. It features individualized educational and career planning, industry recognized certifications, job placement assistance and much more. Additional details can be found in the Academic & Career Foundations section of this Catalog.

MyTCTC College Portal

MyTCTC is the College's web-based and mobile app portal for news, academic resources, course registration, final grades, financial aid account information, and other online services. The MyTCTC portal is accessible by clicking on MyTCTC from the College's website or going directly to my.tctc.edu. Accounts are assigned to students upon admittance to the College with initial login information included in acceptance packets. Once the account has been assigned, it will

Orientation

The College requires orientation sessions for all new, transfer, and returning students prior to the start of each semester. Orientation introduces students to the College experience, informs them about resources and services they will use as Tri-County students, and facilitates their transition into their chosen academic programs. Orientation registration instructions are provided to students in their admission materials. The orientation sessions are held on a variety of dates at all campuses, and are offered in individual and group formats. As part of orientation, students meet with advisors for course planning and course registration. For more information, contact the Office of Recruitment, Admissions, and Orientation at 864-646-1550 or orientation@tctc.edu.

In addition to the general College orientation, some departments offer orientation or information sessions specific to their programs. Students will be notified as applicable.



stay active for as long as the student is actively registered or enrolled in a course. If students have questions or are having trouble accessing their account, they should contact the IT Service Desk at 864-646-1779. MyTCTC also provides access to TCTC email which is the College's official and primary means of communication with students.

Student Identification Cards

Tri-County Technical College student identification cards are mandatory and are required to access the following services: checking out books in the library, using the computer labs, accessing specific buildings and using financial aid in the Campus Store. Student IDs are valid for one academic year and are available to all students.

Student IDs are available in the Atrium area on the 1st floor of Ruby Hicks Hall on the Pendleton Campus. Students attending the Anderson, Easley or the Oconee Campus may obtain an ID at the Information Desk at those locations.

Parking Decals

Parking permits are mandatory for all students and employees who drive to any TCTC campus.

- Permits may be purchased online in MyTCTC under the My Payments tile and the Pay for Parking Permits and Tickets link. An account must be created with the following information: vehicle registration, insurance information and driver and vehicle owner information.
- Parking permits costs \$30 for the first vehicle and \$15 for every permit purchased after the original purchase. Permits are not transferable between vehicles.
- Once the permit has been purchased, a confirmation will be emailed with a link to print a temporary parking pass; print and place the temporary pass on the dash of the registered vehicle until the permit arrives.
- Permits are to be displayed at the outside bottom of the driver's side of the rear window.
- Vehicles that do not have a permanent license plate can park on campus in a student parking space until the permanent license plate has arrives (do not park in a visitor space). Students must obtain the permit as soon as the permanent license plate has been placed on the vehicle.
- Parking decals expire at the end of the Summer term.
- Students with physical disabilities (permanent or temporary) that restrict physical activity may park in handicap or faculty/staff spaces with the appropriate state-issued handicap placard or license plate.
- Students needing temporary special parking must make arrangements through the Student Development Office located in the Student Success Center. A physician's statement that verifies special parking is needed is required.